



# BJELOVARSKI SAJAM d.o.o.

43000 Bjelovar, Dr. Ante Starčevića 8

FAIR PLACE GUDOVAC

OIB: 95270568579 • Registar's no.: 01190652

Account no.: HR4324020061100004959 • HR3323400091110676795

Tel: + 385 43 238-840 • Fax: +385 43 238-841

www.bj-sajam.hr • bj-sajam@bj-sajam.hr

## 24<sup>th</sup> INTERNATIONAL AUTUMN BJELOVAR FAIR

AGRICULTURE, CATTLE,  
ECONOMY AND CRAFT

FIFTH ELEMENT

HEATING AND RENEWABLE ENERGY SOURCES

**9. - 11.9. 2016.**

### REGISTRATION

form A

#### 1. DATA ABOUT PLACER OF ORDER:

Full name of company:	
Address:	
OIB:	IBAN (account number and bank):
Director/owner:	www.

#### CONTACT INFO FOR THE ORGANIZER:

#### INFO FOR FAIR CATALOGUE (fill in if the data is different):

Contact person:	Contact person:
Phone/Fax:	Phone/Fax:
Mobile phone:	Mobile phone:
E-mail:	E-mail:

Description of activities (text for the fair catalogue):

#### 2. ORDER OF CLOSED EXHIBITION SPACE IN THE PAVILION:

	Description	Price (€/m <sup>2</sup> )	Ordering	Desired dimensions
1.	unarranged *	35,00	_____ m <sup>2</sup>	_____ m x _____ m
2.	basic construction (min. 4m <sup>2</sup> )	46,00	_____ m <sup>2</sup>	_____ m x _____ m
3.	arranged (min. 6m <sup>2</sup> )	55,00	_____ m <sup>2</sup>	_____ m x _____ m
4.	arranging a special project (min. 15m <sup>2</sup> ) **	Specifically contracted	_____ m <sup>2</sup>	_____ m x _____ m
5.	promotional-stall place (1m x 1m)	70,00	_____ pcs.	1m x 1m
6.	halfclosed – Pavilion 6 (min. 10m <sup>2</sup> )	25,00	_____ pcs.	2m x 1m

\* unarranged exhibition space - layout surface, without any connections or equipment!

\*\* arranging a special project – please contact us at e-mail: kovacic@bj-sajam.hr

#### Description of exhibition space in pavilions and order of additional equipment...

see form B

#### 3. ORDER OF OPEN EXHIBITION SPACE:

	Description	Price (€/m <sup>2</sup> )	Ordering	Desired dimensions
1.	open (min. 10m <sup>2</sup> )	15,00	_____ m <sup>2</sup>	_____ m x _____ m
2.	stall place (min. 3m)	35,00	_____ m	_____ m x 2m
3.	promotional-stall place (1m x 1m)	55,00	_____ pcs.	1m x 1m
4.	fair stand (2m x 1m)	70,00	_____ pcs.	2m x 1m

#### 4. OBLIGATORY FLAT RATE AND REGISTRATION FEE:

	Description	Price (€)
1.	fair's flat rate	85,00

Final term to REGISTER participation is 14.8. 2016.

WITH THIS REGISTRATION WE CONFIRM OUR ORDER OF SERVICES AND OUR PARTICIPATION AT THE FAIR AND ACCEPT ALL PRICES AND GENERAL CONDITIONS OF EXHIBITION.

VAT not included in prices.

#### ORGANIZER FILLS UP:

NUMBER OF REGISTRATION	
DATE OF RECEIPT	
PAVILION/ FIELD	

#### EXHIBITOR FILLS UP:

DATE: \_\_\_\_\_

STAMP AND SIGNATURE OF RESPONSIBLE PERSON

ORIGINAL FORM SUBMIT TO ORGANIZER



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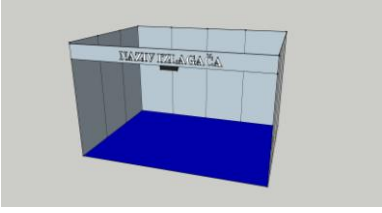

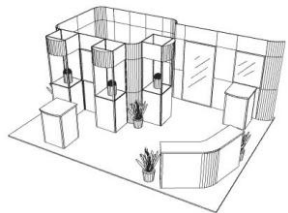
HEATING AND RENEWABLE ENERGY SOURCES

**9. - 11.9. 2016.**

### ORDER OF ADDITIONAL EQUIPMENT AND SERVICES

form B

#### 1. EQUIPMENT DESCRIPTION OF CLOSED EXHIBITION SPACE:

BASIC CONSTRUCTION (46,00 €/m <sup>2</sup> )	ARRANGED (55,00 €/m <sup>2</sup> )	ARRANGING A SPECIAL PROJECT
Partition walls (octanorm construction-white colour), carpet, reflector and a sign table with a name of exhibitor in block letters.	Partition walls (octanorm construction-white colour), carpet, reflector, table, 4 chairs, information stall 100x50, pantry with curtain and a sign table with a name of exhibitor in block letters.	Exhibition space ordered by a special project will be designed in collaboration with exhibitor. Price is agreed separately, depending on the specification of the project.
		

**REMARK:** any additional works on the arrangement of exhibition space by exhibitors, must be approved by the Bjelovar Fair, and in particular it relates to branding of exhibition stand walls by labels inside the pavilions!

#### 2. ORDER OF TECHNICAL SERVICES:

	Description	Price (€)	Ordering
1.	electric power (connection 3-7 kW)	28,00	_____ pcs.
2.	electric power (connection more than 7 kW)	70,00	_____ pcs.
3.	water (connection for supply pipe and drainage – without sink)	28,00	_____ pcs.
4.	wireless internet connection	28,00	_____ pcs.
5.	cleaning of exhibition space	Price is specially contracted	_____
6.	storage service (closed warehouse)	7,00	_____ m <sup>2</sup> _____ day(s)
7.	parking space (exhibitors - parking A)	15,00	_____ pcs.
8.	additional services upon request	Price is specially contracted	_____

#### 3. ORDER OF ADDITIONAL EQUIPMENT:

	Description	Price (€)	Ordering
1.	Bar chair	11,00	_____ pcs.
2.	Bar table	25,00	_____ pcs.
3.	Block kitchen	85,00	_____ pcs.
4.	Coffe machine	55,00	_____ pcs.
5.	Displays of various dimensions	55,00	_____ pcs.
6.	Refrigerator 80l	48,00	_____ pcs.
7.	Info-stall 100x50 plane	32,00	_____ pcs.
8.	Info-stall 100x50 high	35,00	_____ pcs.
9.	Info-stall 140x50 curved	52,00	_____ pcs.
10.	Info-pult 100x50 curved	47,00	_____ pcs.
11.	Cube rotational	85,00	_____ pcs.
12.	Cube fixed	70,00	_____ pcs.
13.	Trash bin	3,00	_____ pcs.
14.	Sign – block letters	20,00	_____ pcs.
15.	Sign - logo	36,00	_____ pcs.

	Description	Price (€)	Ordering
16.	Sign table 200x30	11,00	_____ pcs.
17.	Short cabinet 100x50	45,00	_____ pcs.
18.	TV + DVD	210,00	_____ pcs.
19.	Podiums of various dim.	20,00	_____ pcs.
20.	Shelf – three storey	45,00	_____ pcs.
21.	Partition wall	16,00	_____ pcs.
22.	Partition wall - plexi glass	21,00	_____ pcs.
23.	Reflector	19,00	_____ pcs.
24.	Reflector metal halogen	27,00	_____ pcs.
25.	Table 68x90	21,00	_____ pcs.
26.	Table 80x80	21,00	_____ pcs.
27.	Table round fi=80	21,00	_____ pcs.
28.	Chair	10,00	_____ pcs.
29.	Structural grid	25,00	_____ m <sup>2</sup>
30.	Sink	55,00	_____ pcs.

	Description	Price (€)	Ordering
31.	Carpet with placing	5,00	_____ m <sup>2</sup>
32.	Tall showcase 100x50	58,00	_____ pcs.
33.	Tall showcase 100x100	82,00	_____ pcs.
34.	Hanger	7,00	_____ pcs.
35.	Door with key	50,00	_____ pcs.
36.	Add. equipment by special request	Price is specially contracted	_____ pcs.
37.	Pagoda – various dimensions	Price is specially contracted	_____ pcs.
38.	Dome – various dimensions	Price is specially contracted	_____ pcs.

Final term to ORDER ADDITIONAL EQUIPEMT is 22.8. 2016.

WE CONFIRM OUR ORDER OF SERVICES AND ACCEPT ALL PRICES AND GENERAL CONDITIONS OF EXHIBITION.

VAT not included in prices.

ORGANIZER FILLS UP:

NUMBER OF ORDER	
DATE OF RECEIPT	

EXHIBITOR FILLS UP:

DATE: \_\_\_\_\_

STAMP AND SIGNATURE OF RESPONSIBLE PERSON

ORIGINAL FORM SUBMIT TO ORGANIZER



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### ORDER OF MARKETING SERVICES

form C

#### 1. ORDER OF ADVERTISEMENT:

##### a) in Fair catalogue:

	Description	Price (€)	Ordering
1.	Second page	560,00	_____
2.	Next to the last page	560,00	_____
3.	Last page	840,00	_____
4.	1/1 color page	280,00	_____ pcs.
5.	1/2 color page	140,00	_____ pcs.
6.	1/1 black & white page	210,00	_____ pcs.
7.	1/2 black & white page	105,00	_____ pcs.

##### REMARKS:

The referred prices of graphics services are applicable if client delivers prepared advertisement by e-mail or at CD.

The prices are increased by 20% if placer of order delivers advertisement materials that need further editing.

##### b) other advertisement services:

	Description	Price (€)	Ordering
1.	Banner on web page	70,00	_____ pcs.
2.	Your flag on Fair's masts	55,00	_____ pcs.
3.	Distributing flyers at entrances - exhibitors	105,00	_____ day(s)
4.	Right to distribute flyers - non-exhibitors	70,00	_____ day(s)

##### REMARKS:

Banner on web page covers the period 30 days prior to the Fair or from the date of receipt and max. 3 days after the end of the Fair.

Positions of flags are specially arranged with the Organizer.

##### c) advertisement space inside Fair area:

	Description	Price (€)	Ordering
1.	Billboard (6m x 2,5m)	Price is specially contracted	_____
2.	Advertising banner - entrance no.1	55,00	_____ m <sup>2</sup>
3.	Advertising banner - other entrances	45,00	_____ m <sup>2</sup>
4.	Advertising banner - lecture hall	55,00	_____ m <sup>2</sup>
5.	Advertising banner - other positions	45,00	_____ m <sup>2</sup>

##### REMARKS:

Positions of advertisement banners are specially arranged with the Organizer.

Banner placement is included in the price of renting advertising space.

#### 2. ORDER OF OTHER MARKETING SERVICES:

##### a) other promotional services:

	Description	Price (€)	Ordering
1.	General Fair Sponsor	Specifically contracted	_____
2.	Fair Sponsor	Specifically contracted	_____
3.	Fair Partner	Specifically contracted	_____

##### c) order of fair hall:

	Description	Price (€)	Ordering
1.	Fair hall – lecture hall (100 seats)	105,00	_____ hour(s)

##### b) other services:

	Description	Price (€)	Ordering
1.	Hostess	45,00	_____ person day(s)

##### REMARKS:

Terms for usage of Fair hall are specially arranged with Organizer.

The price of the Fair hall usage includes supporting technical equipment (video-projector, laptop and microphones with loudspeakers).

INSTRUCTIONS FOR PREPARATION OF ADVERTISING MATERIALS can be found on our website [www.bj-sajam.hr](http://www.bj-sajam.hr)

For further information and delivery of advertisement materials, please contact us at e-mail: [prodaja@bj-sajam.hr](mailto:prodaja@bj-sajam.hr), [caus@bj-sajam.hr](mailto:caus@bj-sajam.hr) or [kovacic@bj-sajam.hr](mailto:kovacic@bj-sajam.hr)

Final term for delivery of ORDER FORM and advertisement materials is 14.8. 2016.

WE CONFIRM OUR ORDER OF SERVICES AND ACCEPT ALL PRICES AND GENERAL CONDITIONS OF EXHIBITION.

VAT not included in prices.

#### ORGANIZER FILLS UP:

NUMBER OF ORDER	
DATE OF RECEIPT	

#### EXHIBITOR FILLS UP:

DATE: \_\_\_\_\_

STAMP AND SIGNATURE OF RESPONSIBLE PERSON

ORIGINAL FORM SUBMIT TO ORGANIZER

## GENERAL CONDITIONS OF EXHIBITION

### I.

General conditions of exhibition (further in the text: General conditions) regulate relations between corporation and physical person who filled in Registration form, as Exhibitor and Bjelovarski sajam d.o.o. as Organizer.

### II.

The Exhibitor registers his participation at 24th INTERNATIONAL AUTUMN BJELOVAR FAIR (9th – 11th of September 2016.) and FIFTH ELEMENT – heating and renewable energy sources (9th – 11th of September 2016.) (further in the text: Fair) by Registration form which is a component part of these General conditions. With filled and verified Registration form Exhibitor declares that he is in accordance with General conditions and that he accepts them.

### III.

The Organizer reserves the right to cancel Exhibitor's participation on Fair insofar he estimates that Registration form does not correspond to contents and quality of fair performance or for some other substantial reasons. Organizer reserves the right to forbid exhibition and withdraw exhibitor's products from exhibition area insofar he estimates that those products do not correspond to Exhibitor's statements, and remove them at Exhibitor's cost. If fair programme imposes so, Organizer can assign to Exhibitor smaller or bigger area than registered.

### IV.

The Exhibitor is not allowed to put out to sublease the exhibit space or part of exhibit space to a third person without previous written agreement with Organizer.

### V.

Exhibitor has to cancel participation to Organizer in written at least 7 days before Fair opening. In case the Exhibitor cancels already concluded Registration he is obliged to pay fair's flat rate and other effectively charged costs. If and when the Organizer does not accept cancellation or it is delivered in less than 7 days before Fair opening the Exhibitor will be charged for ordered space and all services provided until that moment.

### VI.

The Exhibitor is obliged to adjust and arrange his showrooms at least one day before Fair opening.

### VII.

The Organizer also has a right to reject the Registration in following cases:

- if and when the Exhibitor is in bankruptcy proceedings or liquidation proceedings,
- if and when the Organizer has uncollected claims toward Exhibitor,
- if and when the Exhibitor does not provide necessary documents on Organizer's request,
- if and when the requested space is already sold out.

### VIII.

The Exhibitor will perform direct sale on Fair in accordance with valid regulations provided that he is registered for the same.

### IX.

The exhibitor is committed to insure in insurance company his equipment and exhibition products from damage, devastation, fracture, breaking in, stealing, in case of natural disaster or force majeure, he is committed to respect regulations of fire prevention, to maintain showroom on his own cost, to be in his exhibit area during working hours for exhibitors (determined in *Instructions for exhibitors*), to give over the premises and equipment to the Organizer at the end of the fair manifestation in the state he received them, to presently pay for all caused damages, to pay for leased showroom to the Organizer and costs of ordered technical services right after issuing offer and to immediately acknowledge written complaints.

### X.

The Organizer will according to filled Registration issue an offer for ordered showroom and other services which are presently payable at Organizer's account number HR4324020061100004959 (Erste&Steiermärkische Bank d.d.) or HR3323400091110676795 (Privredna banka Zagreb d.d.). After performed payment the Organizer will deliver to the Exhibitor a bill with final statement of services according to Registration, as well as all subsequently realized costs. The Exhibitor is obliged to perform the payment to Organizer's account in term ordered in offer. After payment in terms ordered in offer, Organizer guarantees agreed premise and position. For every day of postponed paying of the bill the Organizer can charge legal default interests. The complaints about the bill should be delivered in 10 days from issuing date. The complaints made later on will not be considered.

### XI.

After performed payment the Exhibitor has a right to free exhibitor cards/accreditations depending on size of rented showroom.

For closed space size up to 15m<sup>2</sup> or open space size up to 40m<sup>2</sup> – 3 accreditations, and for each additional 15m<sup>2</sup> closed or 40m<sup>2</sup> open space one more accreditation. For stall place – 2 accreditations.

### XII.

Assembly and disassembly of exhibition space is exactly determined by *Instructions for exhibitors* or by agreement with the Organizer.

If special circumstances require otherwise, specified time limits may be extended or shortened.

### XIII.

In case if Exhibitor violates any of above mentioned decision, the Organizer has the right to forbid him to take part at the Fair. In that case he carries all the costs from General conditions and all possible other costs. For all uncollected claims from Exhibitor, the Organizer has a right to keep all merchandise brought at the Fair up to the value of unsettled obligations. The Organizer stores kept objects at Exhibitor's cost.

### XIV.

The Organizer reserves the right not to organize the Fair and he will notice registered Exhibitor in written at least eight days before planned Fair beginning even in case of force majeure. If for some other reasons the term of Fair holding is changed or shortened, the Exhibitor has no right to resign, cancel or place some other demands, and specially has no right to claim damage compensation from the Organizer.

### XV.

The court in Bjelovar is authorized in case of conflict.

### XVI.

These General conditions have the same importance as leasing contract or temporary usage of fair business showroom.