



Bjelovarski sajam
Tradicija duža od 500 godina

BJELOVARSKI SAJAM d.o.o.
Bjelovar, Dr. Ante Starčevića 8, p.p. 68
Fair place Gudovac
Registar's no.: 1190652 Account no.: 2402006-1100004959
Tel: +385(0)43/238-840, Fax: +385(0)43/238-841
www: bj-sajam.hr, e-mail: bj-sajam@bj-sajam.hr

**17th AUTUMN
INTERNATIONAL
BJELOVAR FAIR**
11 - 13th September 2009.

ORDER FORM

Please, fill in the ORDER FORM in legible capital letters because of proper processing.
Registration with incomplete data about exhibitor will not be accepted.

1. DATA ABOUT PLACER OF ORDER

Full name of company/handicraft:	
Registar's-tax number:	Activity code:
Main account number and bank:	
City, street and number, state:	
Telephones:	Mobile phone:
Fax:	e-mail:
	www:
Contact person:	Director/owner:
Primary activity:	

ORDER OF MARKETING SERVICES

1. ORDER OF ADVERTISEMENT IN FAIR CATALOGUE:

DESCRIPTION	Unit of measure	PRICE (€)	QUANTITY
Second or next to the last page	pcs.	550,00	
Last page	colour	825,00	
1/1 page	colour	275,00	
1/2 page	colour	140,00	
1/1 page	black&white	210,00	
1/2 page	black&white	105,00	

2. ORDER OF OTHER PROMOTIONAL PRODUCTS:

DESCRIPTION	Unit of measure	PRICE (€)	QUANTITY
Logotype on front side of the ticket		2.750,00	
Logotype on back side of the ticket		1.400,00	
Fair poster (max. 6 logotypes)	pcs	685,00	
Advertising space inside Fair area	m ²	45,00	
Your own flag on Fair's masts	pcs	55,00	

VAT NOT INCLUDED IN PRICES OF ORDERS 1. AND 2.

3. ORDER OF ADDITIONAL ENTRANCE-TICKETS:

DESCRIPTION	PRICE (€)	QUANTITY
One-day ticket for adults	3,50	
One-day ticket for retired and Croatian war invalids	3,00	

VAT included in price of order 3.

4. HIRING OF FAIR HALL:

HALL	NUMBER OF HOURS
Big hall (200 seats) - 1 hour 140,00 €+ VAT	
Small hall (40 seats) - 1 hour 70,00 €+ VAT	

Term of using is specially arranged with marketing department.

PAYMENT IN KUNAS: 2402006-1100004959 - Erste bank d.d. Rijeka.
PAYMENTS IN FOREIGN VALUES: 70010000-01190652 - Erste bank d.d. Rijeka.
SWIFT: ESBCCR22
IBAN code: HR 4324020061100004959

Final term for promotional material and order form delivery is 14th, August 2009.

BY THIS ORDER WE CONFIRM THE ORDERED SERVICES AND ACCEPT TERMS AND CONDITIONS AND PRICES DELIVERED BY THE ORGANIZER, AS WELL AS GENERAL TERMS AND CONDITIONS OF EXHIBING. ON THE REVERSE SIDE OF THE ORDER THERE ARE PRINTED INSTRUCTIONS RELATED TO THE PREPARATION OF PROMOTIONAL MATERIAL THAT MUST BE DELIVERED TO "N DESIGN" AGENCY.

CONFIRMATION OF ORDER ACCEPTANCE

(Bjelovar fair fills up)

NUMBER OF ORDER	
DATE OF RECEIVING	

L.S.

(Date and place)

L.S. _____
(Signature of responsible person)

Dear Sir/Madam,

in order to improve the quality of the *Fair Catalogue* for the **Autumn International Bjelovar Fair**, we send you the **Instructions** for the **preparation of materials**.

Please submit the materials for the *Fair Catalogue* according to the following specifications to the e-mail: **damir@ndesign.hr** – no later than **October 10th**.

FOR THE TEXTUAL MATERIALS:

- the document should be **exclusively** in the **Microsoft Word** format (.doc)
- **a brief description of the material** should be comprised in the title of the document
i.e. (HSSC_Law Regulations EU.doc)
- the e-mail message should contain a brief description of the location of the text inside the catalogue
i.e.. (lecture, round table, exhibition, the promotion material)

FOR ADVERTISEMENTS:

- all advertisements should be in **Jpeg** format and the resolution of **300dpi**
- **black and white** advertisements should be saved as **grayscale** - (.jpg, grayscale, 300dpi)
- advertisements in **color** should be **saved as CMYK** - (jpg, CMYK, 300dpi)
- **margins** should be at least **10mm** on all sides

FORMATS (for advertisements inside the catalogue):

- **black and white advertisements 1/1** - 130 x 180 mm
- **advertisements in color 1/1** - 130 x 190 mm
- **advertisements in color 1/2** - 130 x 95 mm

FORMATS (for the catalogue cover):

- **first page (inside)** -150x235 mm **+ free space of 3 mm on each side**
- **last page (inside)** - 153 x 235 mm **+ free space of 3 mm on each side**
- **last page (outside)** 160 x 235mm **+ free space of 3 mm on each side**

In case of any vagueness or additional questions, feel free to contact us on this number:

+385 (0)43 247 871

We thank you in advance!

